

## **Minutes EAHN Annual Business Meeting Bologna 20-21 February 2010 - Bologna, Collegia Erasmus**

*Minutes by Isabel van der Zande, and Caroline Gautier (not present at the meeting)*

Attendees (20):

- ✓ Christine Mengin (CM), president (Paris, France)
- ✓ Rob Dettingmeijer (RD), vice-president (Utrecht, The Netherlands)
- ✓ Jorge Correia (JC), second vice-president (Guimarães, Portugal)
- ✓ Nancy Stieber (NS), publications (Boston, USA)
- ✓ Maristella Casciato (MC), host meeting Bologna (Bologna, Italy)
- ✓ Susan Klaiber (SK), chief editor Newsletter (Winterthur, Switzerland)
- ✓ Karin Theunissen (KT) (Delft, The Netherlands)
- ✓ Hilde Heijnen (HH) (Leuven, Belgium)
- ✓ Ivan Nevzgodin (IN) (Delft, The Netherlands)
- ✓ Jan Molema (JMo) (Delft, The Netherlands)
- ✓ Belgin Turan (BT) (Ankara, Turkey)
- ✓ Murray Fraser (MF) (London, UK)
- ✓ Josie Kane (JK) (London, UK)
- ✓ Davide Deriu (DD) (London, UK)
- ✓ Javier Martinez (JMa) (Pamplona, Spain)
- ✓ Jose Medina (JMe) (Pamplona, Spain)
- ✓ Ilknur Kolay (IK) (Ankara, Turkey)
- ✓ Daniel Millette (DM) (British Colombia, Canada)
- ✓ Giulia Sebregondi (GS) (Rome, Italy)
- ✓ Isabel van der Zande (IZ), office manager (Delft, The Netherlands)

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### **1 Annual Report 2009 - CM**

The meeting starts on Saturday February 20 at 2.30 pm. EAHN President CM starts the meeting by welcoming everybody present and thanking MC for the fine organization of the meeting and the tours, dinners, presentations, etc. She welcomes new EAHN members attending the annual meeting. CM feels that it's an enrichment for the EAHN that new members join every year. After her introduction all attendees shortly introduce themselves.

CM explains that for different reasons RD and CM were not very involved and active as EAHN officers in the past year. She apologizes for that and will try to give a good overview of the EAHN activities of last year.

Due to the financial crisis in Delft the network was close to disaster, as the continuation of the EAHN secretariat in Delft was under threat. CM would like to give special thanks to KT and NS for their work in managing the continuation of the secretariat in Delft for one more year. Also the colleagues from Westminster University are thanked for their contribution to the EAHN.

The Newsletter has been published four times perfectly on time last year with beautiful content and SK is thanked by all attendees for her dedicated work. SK also would like to mention the work of photo editor Mauro Bonetti, who unfortunately couldn't attend the meeting and expresses her thanks to him.

CM continues by expressing her respect for the way the Guimarães conference is being organized, with different people all over the world working together without meeting in person. JC is thanked for the incredible work he has done during the past two years in preparation of the conference in June 2010.

IZ is thanked for her dedicated work as an EAHN office manager during the past two years. CM regrets that she will leave the TU Delft and the EAHN as of 1 March 2010, because of her new job at the city of Delft.

The EAHN has five thematic groups at this moment. Next to the Judicial Architecture, Eastern European and Balkan architecture and Colonial architecture thematic groups, two new groups have been started in 2009: Eighteenth Century Architecture and Urban Photography, Film and Video.

In 2008 the Judicial Architecture group has been involved in an exhibition about judicial courthouses last year. CM has brought a copy of the exhibition catalogue (*L'architecture des Cours constitutionnelles et suprêmes des Etats membres de l'Union européenne*). She has been involved in the project and contributed to the catalogue in name of the EAHN.

In 2009 a successful conference was organized together with the SAH-GB in London (*British Architecture Seen from Abroad*). The thematic groups can propose a session to the EAHN conference but also to the SAH and CAA conferences because of the affiliation. The EAHN was officially affiliated in 2009 with the CAA and the SAH. The EAHN will hope for more affiliations in the future to establish a network throughout the world.

The committee agrees unanimously with the EAHN annual report 2009.

## **2 Treasury Report 2009 – CP**

Unfortunately CP was not able to attend the Bologna meeting due to health problems and she's sorry she can't report personally. She has sent her report to CM.

March 2009-Feb 2010 was a financially passive period. Committee members paid their traditionally but voluntarily contribution last year in Ankara, which added up to 400,- euros. The EAHN account has at the moment 670,- euros in balance. CP mentions that it's urgent to collect more money by fees and other ways. NS mentions the big payment done by SK for the website, which was a loan to the EAHN and has to be paid back to her in the future.

There are three sources of finances at the moment: traditional donations of committee members at the annual meetings, voluntary donation of general members and the profit of the EAHN tours. But last year the EAHN didn't manage to organize the tours, so income was lost.

With the potential new treasurer in Delft in the future, we have to figure out how to move the bank account from France to the Netherlands.

The committee agrees unanimously with the EAHN financial report 2009.

## **3 Mailing List and Membership report – IZ**

Since the last annual meeting in February 2009 the mailing list has grown from 670 to 1070 people. In December 2009 the EAHN could celebrate its 1000<sup>th</sup> mailing list member. 110 members have indicated that they are interested in participating in some way in the EAHN. Until now there was too little capacity to contact these people in order to see if certain tasks could be appointed to them. In the future this is something to look into. There is still no official membership for the EAHN, the people in the mailing list are now indicated as 'members', but after the membership fees will be set up, there will be a difference between contacts on the EAHN mailing list and paying members.

In the last year about 90 announcements were sent out through the mailing list Constant Contact (CoCo). This is an average of 1,5 messages per week. Especially the messages about (internationally oriented) CFPs and of course the EAHN Newsletter are very well read. 30 to 50% of the members on the mailing list open the message and another 5 to

15% clicks on links in the message. For newsletters that last percentage is even higher, about 50%, this means that 25% of the mailing list members follows the links in the Newsletter announcements, which equals 250-300 people. The exact amount of people that read the Newsletter is difficult to determine, because of the forwarding of our CoCo messages and the dissemination of the links to the Newsletter via other mailing lists like H-ArtHist.

As a result of the possibility for people to also post announcements on the EAHN website via 'Add a Listing' to the 'Ongoing and Upcoming' database, the amount of messages sent to the EAHN secretariat for dissemination via the mailing list has decreased since last year.

## **4 Guimaraes Conference 2010 – JC**

Since the Business Meeting in Ankara the process of the organization is going in full speed. Response to the CFP sent out via CoCo was massive, the organization received over twenty responses per session. Now there are twenty sessions and five round tables. Two regular sessions are switched into two open sessions. Five panels are organized in thematic lines with a coordinator for each line. There is a representation of 25 countries: 68% comes from Europe, 25% from North America. In total there are 130 abstracts.

The thematic lines will be coordinated and presented by:

- 1 Representation (coordinator is NS),
- 2 Colonial historiography (coordinator is MC),
- 3 City/village (coordinator will be DM),
- 4 Profession and patronage (coordinator could be Dietrich Neumann),
- 5 Politics (coordinator could be Maarten Delbeke).

The coordinators will follow the five panels and sum up the results at the closing session.

The conference will start on Thursday 17 June around noon with a plenary session for all attendees. The first sessions start at 15.00. In the morning the EAHN committee visits the school of architecture in Minho and will have a special business meeting.

The conference will have no coffee breaks, due to the tight schedule, but there will be plenty of opportunities to network during the three-hour lunch breaks and evening dinners/receptions that are included in the conference fee.

The first day will end with a keynote lecture before dinner. At the end of the second day there will be a debate between Denise Scott Brown and Gülsüm Baydar. There is a plan B if Denise Scott Brown will not be able to attend. The last day of the conference, Saturday, will end with the closing session with the coordinators of the five thematic lines and the potential new EAHN president, Adrian Forty.

Other activities during the conference are local tours on 18th and 19th June and a film screening.

On Sunday a tour to Braga, capital of Minho, will be organized and a tour to Porto and the area on the border with Spain. The EAHN tour will be organized by CP and two Portuguese colleagues from Monday 21 to Thursday 24 June.

There is room for meetings between the morning and afternoon sessions during lunch. For example the EAHN thematic groups or the EAHN correspondents could have meetings which will be announced in the program of the conference. For more information JC can be contacted. JC counts on the committee to bring the conference to a success. There is a tight schedule, so chairs and others have to make sure everybody will be on time.

JC states that the official language for papers and presentations is English. The non-native speakers need to translate their papers and this will cost money. Also the papers and abstracts should be edited by native speakers. JC is not sure how to handle this issue. A suggestion is to look for conference editors or funds for translators. There is now too little time between April and June to edit the papers but the proceedings need to be published at the conference, it's not possible to publish them later, due to budget

agreements. The native English committee members (NS, SK, JK, MF) volunteer to edit the abstracts for the publication of the book of abstracts (about 100 to be edited in total, 25 abstracts each). NS mentions that because it's the first conference of the EAHN, the proceedings should be professional and well edited in English, otherwise, it will be embarrassing for the international organization. What to do about the papers? RD says other conferences put a caption 'not for publication', so the responsibility will stay with the author. SK and DM bring up that some authors do not wish to publish their papers officially yet. The presentation and the feedback on their project at the conference is part of the process towards publication of an article. All speakers should be asked if they agree to publishing their papers on a CD-rom. Another suggestion is that the papers can be published in original language, so the authors can edit themselves. Publishing the papers after the conference is not possible, JC says.

The proceedings will exist of a book of (English edited) abstracts with a CD-rom with papers of authors. The papers are presented as the result of the oral presentations at the conference and are still open for feedback. A caption will be added that the papers are not for publication, not definite yet and the responsibility is still with the author. Authors can decide if they agree their paper will be placed on the CD-rom, if they do, they will have to follow the regulations about format, illustrations etc. Perhaps the papers can later be used for articles for the EAHN Journal.

NS brings up the issue of permissions/copyright for the images.

JC ends his update on the conference by thanking the advisory and scientific committee for all their hard work until now.

## **5 2012 Conference Planning – JC**

Ian Birkstead and Carmen Popescu together with JC form the 2012 committee, which JC represents in this meeting. In October-November 2009 an announcement was sent to all EAHN committee members with the request to bring up ideas for the 2012 conference, but unfortunately nobody replied. Fabio Barry was contacted in Scotland, but he wasn't able to organize something that big and preferred a smaller event. HH was contacted and Brussels now seems the strongest possibility. HH explains: KU Leuven has very good contacts with the universities of Gent and Louvain la Neuve and the three institutes are willing to work together on the next conference. HH was elected for the Royal Academy in Belgium and they will now join forces and try to convince the Academy to have the next EAHN conference in Brussels. All parties are enthusiastic and convinced that the Academy will agree. The Academy could offer conference accommodation for free and an amount of 2500,- Euros.

The conference organization needs to be from within the EAHN committee. And also geographically the people involved need to be balanced. An advisory/scientific committee should be thought of for Brussels. HH proposes that JC will be in the committee as well as representatives of all joining institutes.

KT brings up the fee issue. For some people, she says, the fee is too high. A debate starts on fees for different conferences. RD mentions that last year in Ankara the fee was already discussed and 200,- euros was the best price. Perhaps next conference, more money is available and the fee could be lower.

## **6 Tours – CP**

JC represents CP on this point. The proposition for a tour after the Guimarães conference is to go to Lisbon from 21 to 24 June. If ten persons would join, the fee would be 450,- euros per person, but if twenty persons join, 380,- euros should be enough. MC asks to also add twentieth-century items to the program.

## **7 Newsletter, Website, Journal – NS**

The September 2010 issue will be SK's last Newsletter. The first issue for the new editor will be the December issue, for which preparations should start in June. The person should be fully committed, and preferably an English native speaker, as the standard has been set high by SK.

The launch of the prospectus of the EAHN Journal should have taken place in the third year of the EAHN, after the Newsletter and the website. But the focus has been on the financial crisis in Delft and the continuation of the secretariat. The prospectus for the Journal will be presented during the committee meeting in Guimarães. Institutions will find a peer-reviewed journal interesting for sponsoring, so this might play a role in fundraising.

A model has come up to publish a printed version, but there could also be an online version, non-printable, for the whole world to read. Only paying members should get access to the journal and be able to print it out, and forward it. The EAHN should learn from other online publications.

KT remarks that there should be a discussion about the mission statement of the EAHN Journal, and the difference between Architectural Research and Architectural History. Theory, philosophy and other disciplines should be dealt with as well.

A name for the Journal turned up: PEAR: Periodical European Architectural Research. NS suggests a competition for selecting a name for the journal.

Concerning links on the EAHN website SK explains three options: 1. a list of links, which would be extensive; 2. a database for the links, which would take time and energy to organize; 3. a web 2.0 cloud computing, like the actual 'Ongoing and Upcoming' item on the website. Follows a discussion about the exact needs for this links and what they should bring to the visitors of the website. GS mentions that with a horizontal organization, the website should let people add information themselves, with a follow-up by a web coordinator.

JK mentions the website [www.intute.ac.uk](http://www.intute.ac.uk), which is funded by the UK government. It's a good and compact site with links for research resources. She would like to investigate the third option. DM is questioning which option should be preferred (simple list, search engine, interactive site). MF says it all has to start with funding to interact with other websites. NS suggest to set up a committee to decide about an option, in coherence with budget, technical issues and maintenance. DD, JK, DM and GS volunteer, and will ask the committee for feedback.

The LinkedIn account set up by a member should be explored before announcing it in general.

## **8 Ranked periodicals project – HH**

The twelve members of the subcommittee decided to have a focused list of architectural journals. This list is open to periodicals in other languages, but there should be abstracts in English. A is international, anonymous peers; B is international, editorial; C is national, abstracts in English. The list should be a classification, not a ranking, as this is too judgmental.

Because HH is going to be the chair for the 2012 conference in Brussels, she proposes that somebody else takes over the responsibility for the list. JMa will take over. A partial list will be presented in Guimarães during a meeting. Every member of the committee should deliver a list of five journals in each category. A system should be set up on how to process and classify the journals.

If the EAHN will do this - and it's the only organ that could do it - it could influence other disciplines and rankings. The European Science Committee (ESC) should preview the EAHN list.

## 9 Funding and long range planning – MC

Fundraising and membership fees should help the EAHN to move forward. There are two issues: fees and the creation of a consortium with different institutes providing money and working together with the EAHN. The dean of Delft will provide for the payment of the secretariat for half of the year 2010. We should ask for fees to be able to pay back the other half of 2010.

Delft is one part of the consortium, other possibilities are the Hertziana Library in Rome, the NAI in Rotterdam, the INHA in Paris, and the Zentralinstitut für Kunstgeschichte in Munich. They would form a kind of institutional scientific committee. The EAHN invites them, and stays in control.

There should be a budget with specific operational costs of the EAHN, the salary of the office manager, the travel costs, the website, mailing list costs etc. With that budget we can ask institutes to contribute money. Delft remains still unsolved, but it is clear that money is needed. MF says the quickest way to convince institutions is that all committee members should ask their organization to contribute. KT would like to ask all attendees before Guimarães, so they can ask their institutions.

New members always ask what they should pay, so people are willing to pay a fee. DM mentions that sponsors will request annual reports and financial reports etc. JM mentions that in the beginning the plan was to move the secretariat to different schools after a couple of years. KT presents a model for the membership fees. A membership card doesn't seem useful. The costs of production and sending would take too much money.

People will get a message in the registration package for the Guimarães conference that they can pay the fee for 2010. DM mentions that every member should be informed via CoCo and the website, not only the conference attendees. IN suggests letting people sign up and get a half a year bonus, so pay before Guimarães and you are a member for 2010 and 2011. JC mentions that all attendees for the Guimarães are informed about obligated but free membership.

NS says that the first conference is free, but we need to inform people that after the conference a new type of membership of 25,- euros is launched. This membership allows people to participate in the next conference and other activities.

DM suggests having a vote at the general assembly in Guimarães, so that all members know about the dues. The dues will still be voluntarily. Members should be informed about the lack of money of the EAHN.

JM suggests starting with the institutional memberships and later on the individual memberships. MF thinks the fee for institutions is too low compared to individual fees. And it should be a priority to request the institutions. RD says that if an institution isn't able to pay more than 30,- euros then it's not connected to a project. If there is no Journal, the subscriptions will not be confirmed by university libraries.

JC asks what the reduction of conference fee will be with dues of 25,- euros. Normally the break would be 50% of the annual dues. It will be set to 250,- euros and 1000,- euros (with extra PR like a logo on the EAHN website).

Proposal is 25,- euros for 2010 (half year) and 50,- euros starting of 2011. But 50,-

euros will still be too much for the underprivileged countries. We could set the dues for 2010 and 2011 and after that assess again and see if there is a Journal and if the dues could go up. Everybody votes for this option. But some people say they would deal with that issue from another point of view.

SK mentioned another problem: the appointment of a person who will represent the eastern European countries for finding correspondents etc.

## **10 By laws – NS**

The theme of this Business Meeting in Bologna is the maturation of the EAHN, which has become a more complex organization. The current French by-laws of the organization are minimal. More regulations are needed, also related to the nomination of the new officers. NS proposes to set up a committee that will set up a proposal for regulations within the context of the existing bylaws. This proposal should be presented in Guimarães. We have to be able to present the organization to potential consortium members. This will allow us to think about the direction the EAHN would take in the future, and what type of organization it should be.

SK mentions that there are two different types of bylaws, the judicial bylaws and the functional regulations. But they should be compatible, so only the functional regulations should be changed. The EAHN is neither a foundation nor a society, but a non-profit association under French law.

NS has set up a draft proposal and presents it on Sunday morning. A subcommittee will set up a draft of the regulations and present it at least one week before the next meeting in Guimarães. NS will be chair of this subcommittee.

## **11 Nominating committee report – HH**

HH says that in summer 2009 a nominating committee was set up. She sent out a proposal for four new officers. MF, Caroline van Eck and Alice Thomine are members of the committee.

## **12 Annual election of Officers and Committee members**

The committee will be open to new members, but if someone stays inactive for a couple of years, people will be cancelled from the committee.

CM asks the committee what they think about the transition of the officers, which should be legally correct. The new and present officers should meet, maybe via a conference call. The president-elect has no legal responsibility until the plenary session in Guimarães. NS should be involved, because she has done a lot of the tasks. CM and Adrian Forty could communicate individually. CM will be presiding over the opening ceremony and Adrian will do the closing session in Guimarães. CM will chair the special business meeting. The job will take one day a month and at least two trips a year. The function of the secretary is not well defined. CM will have a conversation about that. He should be in charge of the memberships. The treasurer should be in charge of the fundraising committee and membership fees.

Nominations:

President: everybody votes unanimously in favour to appoint Adrian Forty for two years  
Vice president: Mari Hvattum, who will step up to president after two years

Secretary: Maarten Delbeke, for one year, in order to have a better geographical spread next year

Treasurer: Tom Avermaete because of his link to TU Delft

HH will be part of the nominating committee, but will not be able to chair it in the future. The new officers will set up the nominating committee. HH and CM will notify the new officers.

Election of committee members:

Rui Lobo is not willing to participate anymore. Bernd, Barbara, Simone, Alice and Martin will be asked if they want to stay, pointing out that there are new people attending and the committee needs to change. RD will send them a letter that they are no longer member of the committee, because of not attending the meetings. They are not re-elected, but are still welcome to join in EAHN activities. All other former members are re-elected.

Seven new members are elected: JMa, JMe, DM, GS, DD, MF and JK. IZ will be an external advisor.

### **13 Thematic groups**

There are now five thematic groups: Eastern European architecture (CP); Colonial architecture; Judicial courthouse group; Urban film/photography group (DD); Eighteenth century architecture. The groups can propose a session to the EAHN conference, but also to the conferences of the SAH and CAA.

IN mentions an organization in the Netherlands is willing to sponsor any kind of event for 900,- euros.

CM mentions a plan to set up PhD presentations under the umbrella of the EAHN.

Next annual meeting: Alona proposed to organize the meeting in Haifa next year, but she could not be contacted during the meeting. MF will ask her again next week. The meeting could be combined with a tour in the area. The problem is a boycott, and the EAHN does not wish to enter the political issue between Palestine and Israel. Not everybody feels comfortable with this idea.

Plan B: London or Pamplona. The UK will be a good option, as two universities (UCL and Westminster) could organize the business meeting together. Best period is the end of January, but all depends on the hosting institution.

CM closes the meeting, and thanks very much NS, the fairy of the EAHN.